

# Berry Intermediate School

Incoming Student  
and Caregiver  
Orientation



# Building Leadership

- Beth Kletzly,  
Principal
- Kelli Shumaker,  
Assistant Principal
- TJ Collins,  
Dean of Students



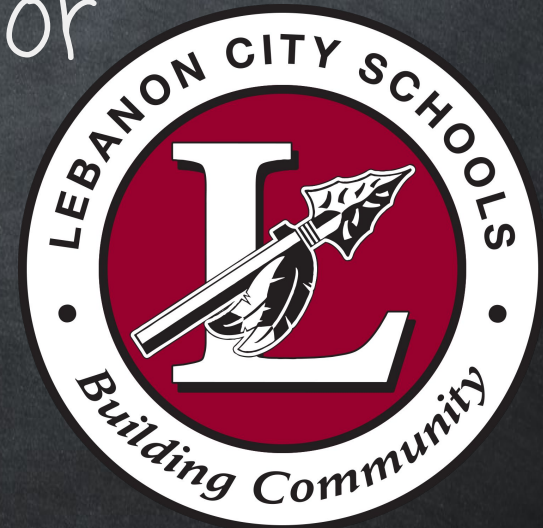
# Secretaries

- Cheryl Smith,  
6th grade
- Kim Robbins,  
5th grade



# Berry Counseling Staff

- Jillian Laman,  
6th grade school counselor
- Lauren Kreps,  
5th grade school counselor



# Cincinnati Children's School Based Therapy

- Julie Cahill, therapist
- Micah Teach, therapist



# School Counseling Program

- Monthly videos for students
- Individual Counseling
- Peer Mediations
- Group Counseling (anxiety, family changes, anger, social skills, self esteem, success at school, grief, etc.)
- Support for families
- Attendance intervention



# Summer Learning

*Some ideas for keeping your students learning over the summer.*

## Reading

- Summer Reading program with the Lebanon Public Library
- Have your child read all summer (books, magazines whatever they love!)
- SORA (Access through Clever)

## Math

- Math Fact Fluency,
- Discuss real-world math problems



# Berry Community Builders

*Students at Berry are:*

Reflective

Respectful

Responsible



# Behavioral Leadership

*We teach students expectations for every area of the school: buses, classrooms, hallways, restrooms, cafeteria, specials classrooms, and the playground.*

What does it look like to be:

- Reflective
- Respectful
- Responsible



# Behavioral Leadership

## Reflective

- I think about whether my words or actions create a problem for someone else.
- I am honest with myself and others.
- I take ownership for my actions.
- I choose how I respond to others and situations.
- When there's a problem, I try to find a solution that works for everyone involved



# Behavioral Leadership

## Respectful

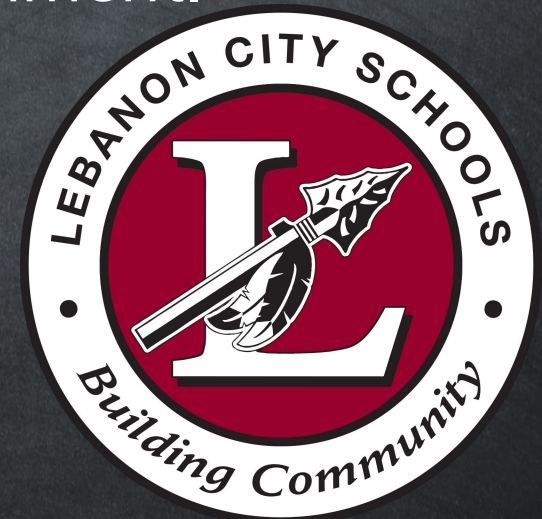
- I treat others the way I want to be treated, including showing respect for their space and property.
- I am fair and I respect each person's right to be different.
- I look for the good in others.
- I value positive peer and adult relationships.



# Behavioral Leadership

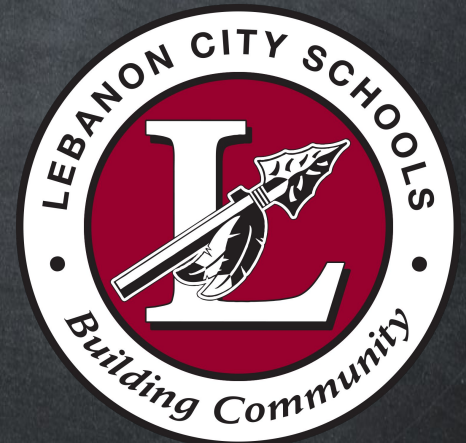
## *Responsible*

- I am in charge of my behavior and actions.
- I will develop the skills and knowledge I need to be successful in the future.
- I attend school regularly prepared to learn.
- I help create a positive school environment.
- I help maintain safety at school.
- If I see something, I say something.



# 5th Grade Details

- In 5th grade, there are:
  - TWO 2-teacher teams, and
  - THREE 4-teacher teams
  
- All students will have the same classes:
  - language arts
  - math
  - science
  - social studies
  - W.I.N. Time ("What I Need")
  - Warrior Wisdom



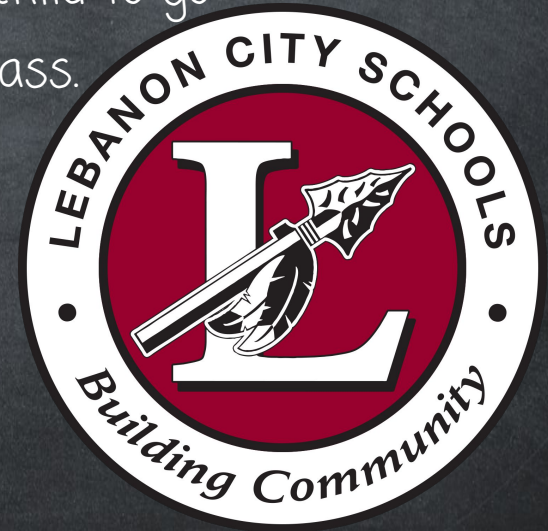
# 5th Grade Details

- Each student will have each Special class once per week:
  - Art
  - Media
  - STEM
  - Music
  - Physical Education
- SLUBS (Student Clubs)
  - Students pick a new "SLUB" each quarter!



# School Hours

- 8:30 AM to 3:20 PM
  - Students can enter the building at 8:15.
    - No supervision is available until 8:15
- Students are tardy at 8:35.
  - Need to be seated and ready to learn at 8:35 (Not being dropped off at 8:35). Please provide enough time for your child to go to their locker, use the restroom, and get to class.
- Bus riders and walkers are dismissed between 3:15 - 3:20



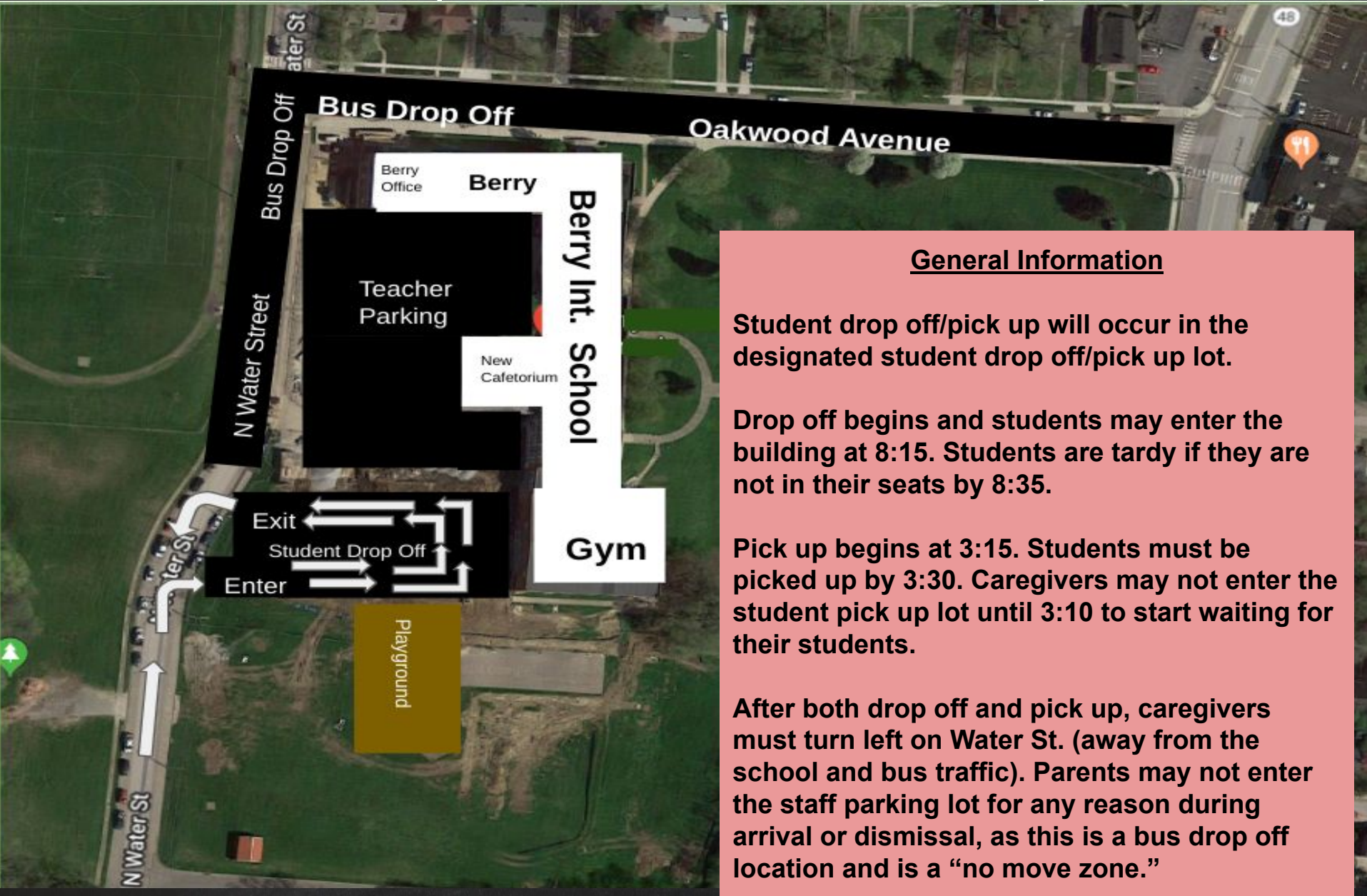
# Drop off and Pick up

- Drive up Water Street and enter the drop off parking lot by the playground. Once your child is dropped, follow the loop and exit to leave the parking lot. Turn left onto Water Street. A video showing this process is linked [here](#).
- There are two ways to pick up your child after school.
  - 1) **For Daily Pickup:** Permanent Car Rider list
  - 2) **For "sometimes" pickup:** Fill out the google form on the LCS Website > Berry > Student Dismissal Form

\*All transportation changes must be made through the office. Changes may not be made via cell phone communication with your child. This is for your child's safety.



# Drop off and Pick up



## General Information

Student drop off/pick up will occur in the designated student drop off/pick up lot.

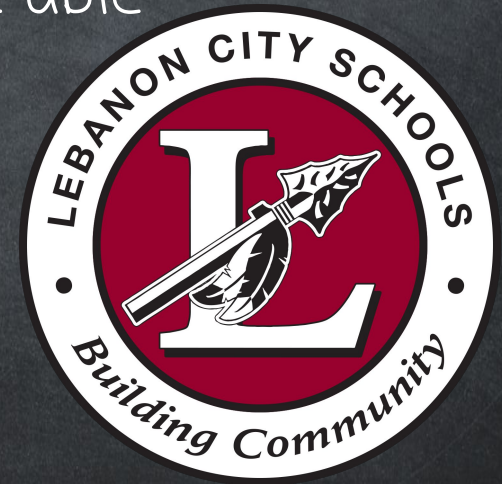
Drop off begins and students may enter the building at 8:15. Students are tardy if they are not in their seats by 8:35.

Pick up begins at 3:15. Students must be picked up by 3:30. Caregivers may not enter the student pick up lot until 3:10 to start waiting for their students.

After both drop off and pick up, caregivers must turn left on Water St. (away from the school and bus traffic). Parents may not enter the staff parking lot for any reason during arrival or dismissal, as this is a bus drop off location and is a "no move zone."

# "Walking Downtown"

- The "Student Dismissal Form" (next slide) is necessary if you want your student to be able to walk downtown after school. (Form closes at 2:45PM)
- Students may not walk without either being on the "Permanent Car Rider" list, or being added to the "Student Dismissal Form."
- Students are not permitted to call a parent after 2:45 to obtain permission.
  - There are too many students to be able to accommodate changes this late in the day.
- Changes cannot be made through Talking Points, emailing teachers, or leaving voice messages.



# Student Dismissal Form

The screenshot shows the website for Berry Intermediate School. At the top, there is a navigation bar with links for District Calendars, School Forms, Registration, Employment, and a language selector. Below this is a secondary navigation bar with links for Schools, About, Athletics, District News, Departments, Resources, Safety Tip Line, and Directory. The main header features the school's logo and the name "Berry Intermediate".

On the left side, there is a vertical menu with the following items: Home, Parent Input Form, District News, Announcements, Peachjar/E-flyers, School Newsletters, School Calendar, Student Handbook and Forms, School Menus, Guidance, Staff Directory, Media Center, LCS Family Tech Support, School Safety, Student Registration, Transportation, Volunteering in our Schools, and Student Dismissal Form (which is circled in red).

The main content area features a large photograph of the school building, a brick structure with a central entrance and a flagpole in front. Below the photo is the title "Berry Intermediate School, Grades 5-6".

To the right of the photo, there are three advertisement boxes: one for "shinethodontics" with phone number 513.409.5052 and website www.JUSTSHINE.com; one for "Girdwood" transportation services; and one for "Sharefax Credit Union".

Below the photo, the contact information is organized into two columns:

Phone Numbers	Principal
513.934.5700 - Office	Beth Kletzly <a href="#">Follow</a>
513.228-0084 - Fax	Assistant Principal
844.723.3764 - Safety Tip Line	Tiffany Martin <a href="#">Follow</a>

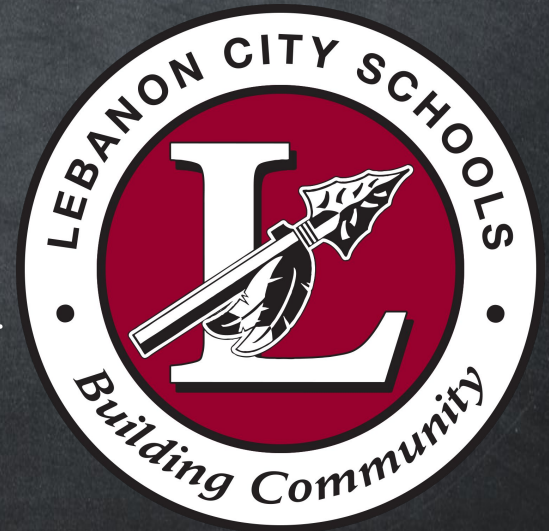
# Cafeteria

- Students can eat breakfast and lunch at Berry.
- Students will have assigned tables/zones to sit with their team.
- All LCS schools participate in the Federal free/reduced-price breakfast and lunch program



# Homework

- Homework for students is different depending on grade level and teacher teams.
- Is your student working too long on homework?
  - Please reach out to teacher.
- Without student planning, weekly assignments and long-term projects can become overwhelming.



# Lockers

- Students will be assigned a locker with an integrated combination lock.
- Lockers are the property of the school and are subject to search at any time.
- It is recommended that valuable items not be brought to school.



# Personal Communication Devices

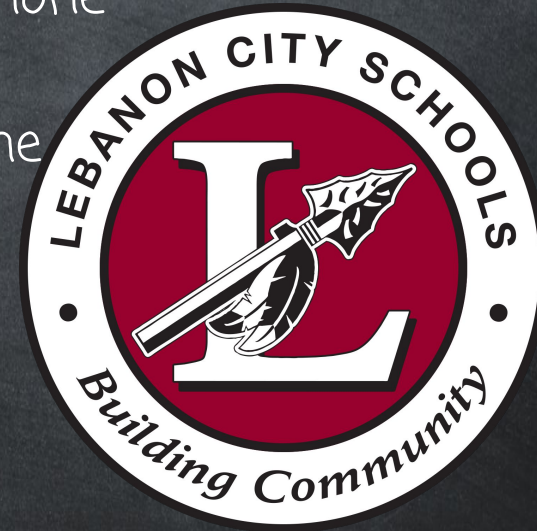
- Students are not permitted to use personal communication devices (phones, watches) at any time on school property.
- This includes coming off of the bus, on the way into school, or in the hallways or bathrooms.
- Devices are to be turned off and kept in the student's locker.



# Personal Communication Devices

School is a place to disconnect from personal devices. If a student is found to be carrying or using their Personal Communication Devices:

- 1st infraction- Verbal warning, teacher contacts parents
- 2nd infraction- Teacher takes the phone, turns it into the office, contacts home, caregiver must pick up the phone from the office
- 3rd infraction- Teacher takes phone, turns it into the office, caregiver must pick up the phone from the office, Student serves after-school detention



# Class Placement

- Class lists are finalized in June.
- We consider academic performance, classroom performance, personality traits, social and behavioral factors, and **parent input** when making a placement

## Please remember:

- We do not honor requests for specific teachers.
- Placement letters will be emailed  
August 3rd, 2026



# Berry Intermediate - PTO

- Volunteers will be needed for the 2026-27 school year (Groovin on the Grass, Fall Fest, Berry Idol)
- Monthly evening meetings for planning purposes
- Supports SLUBS (Student Clubs)
- Sub-committees help plan fun activities for students and families
- Fundraising
  - Catalog sale, Candy Sales, and more!



# Names and numbers you may need

Main office	934-5700
Cheryl Smith 6 <sup>th</sup> grade secretary	934-5702
6 <sup>th</sup> grade attendance	934-5702
Kim Robbins 5 <sup>th</sup> grade secretary	934-5703
5 <sup>th</sup> grade attendance	934-5703
Beth Kletzly, principal	934-5700
Kelli Shumaker, assistant principal	934-5700
TJ Collins, dean of students	934-5700
Lauren Kreps, counselor 5th (26-27)	934-5754
Jillian Laman, counselor 6th (26-27)	934-5767
Tanya Evans, nurse	934-5707
BIS kitchen	934-5708
LCS Transportation Department	934-5838
Central Office registration	934-5771



# Self-Guided Tour

- The Building
  - Cafeteria
  - Main Office
  - Counselors' Offices: 2116 & 2112
  - Media Center: 2322
  - Art Room: 3101
  - Gym
  - Music Rooms: 1101 & 1102
  - 5th grade classroom: 2110
  - 5th grade classroom: 3302
  - 5th grade classroom: 3307
  - 5th grade classroom: 3311
  - 5th grade classroom: 3312
  - Learning Commons: 1st floor
  - Calming Room: 1303
  - Playground



# Resources

- Talbert House
- Child Advocacy Center
- Cincinnati Children's Hospital
- Warren County Board of Developmental Disabilities
- Kinship support
- Warrior Closet
- Character Effect
- 4-H
- Coordinated Care
- Lebanon Public Library
- Artscape
- Lebanon Warriors SAY Soccer
- Girl Scouts
- Berry PTO
- Girls on the Run



# Self-Guided Tour



## The Building

- Cafeteria
- Main Office
- Counselors' Office: 2116 & 2112
- Media Center: 2322
- Art Room: 3101
- STEM Room: 3102
- Gym
- Music Rooms: 1101 & 1102
- 5th grade classroom: 2105
- 5th grade classroom: 2110
- 5th grade classroom: 3115
- 5th grade classroom: 3113
- Learning Commons: 1st floor
- Playground